

Decision Recording Form

Decision determined at Cabinet meeting on 3 October 2023



Cabinet members present:

Marvin Rees, Mayor

Councillor Donald Alexander, Cabinet Member for Transport

Councillor Nicola Beech, Cabinet Member with responsibility for Strategic Planning, Resilience & Floods

Councillor Craig Cheney, Designated Deputy Mayor with responsibility for Finance, Governance & Performance

Councillor Asher Craig, Deputy Mayor with responsibility for Children's Services, Education and Equalities

Councillor Kye Dudd, Cabinet Member for Climate, Ecology, Waste and Energy

Councillor Helen Holland, Cabinet Member with responsibility for Adult Social Care and Integrated Care System

Councillor Ellie King, Cabinet Member with responsibility for Public Health and Communities

Councillor Tom Renhard, Cabinet Member for Housing Delivery and Homes

Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Living Rent Commission (agenda item 8)
(b)	Ward:	
(c)	Declarations of interest:	None



(d)	<p>Decision taken</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Welcomed and endorsed the recommendations of the 'One City' Bristol Living Rent Commission (LRC) report and the progress to date as set out in Appendix A. 2. Authorised the Executive Director Growth and Regeneration in consultation with the Cabinet Member Housing Delivery and Homes to continue to progress the recommendations noting the actions as set out in Appendix A. Implementation of specific recommendations will be subject to appropriate legal powers, the outcome of public consultation and further decisions in accordance with the decision pathway. 3. Endorsed the development of a Private Rented Sector Strategy which will form the basis to further consider the recommendations where they fall within the remit of the Council. 4. Endorsed the continued engagement with central Government about recommendations that would require national action.
(e)	<p>Exempt Information?</p> <p>Open</p>
(f)	<p>Decision made in exempt session?</p> <p>No</p>
(g)	<p>Additional information at the meeting/documents taken into account:</p> <ol style="list-style-type: none"> 1) Two Public Forum Statements 2) Two Public Forum Questions 3) Consultation 4) Equalities Impact Assessment 5) Eco Impact Assessment



(h)	Reason for decision: As set out in the report.
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Signed :..... **Date :**

Cabinet Member with responsibility for Housing Delivery and Homes



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Rough Sleeping Accommodation Programme (RSAP) Revenue Grant Funding (agenda item 9)
(b)	Ward:	
(c)	Declarations of interest:	None
(d)	Decision taken	<p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homes to accept and spend the DLUHC/Homes England grant funding of up to £792,888 including procuring and entering into contracts over the key decision threshold, on the continued implementation of RSAP. 2. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for Housing Delivery and Homes to take all steps required to vary contracts and grant agreements that are in place with providers for the delivery of RSAP as required. 3. Authorised Executive Director of Growth and Regeneration to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report.
(e)	Exempt Information?	Open
(f)	Decision made in exempt session?	No



(g)	Additional information at the meeting/documents taken into account: 1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Cabinet Member with responsibility for Housing Delivery and Homes



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Homelessness Prevention Grant Homes for Ukraine top-up 2023/24 (agenda item 10)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted the Homelessness Prevention Grant Homes for Ukraine top-up 23/24 allocation of £985,533. 2. Authorised the Executive Director – Growth and Regeneration and Executive Director Adults and Communities, in consultation with the Cabinet Member for Housing Delivery and Homes and Cabinet Member for Adult Social Care and Integrated Care System to take all steps required to accept and spend the Homelessness Prevention Grant allocation as outlined in the report, including procuring and awarding contracts (which may be over £500k) in line with the procurement routes and maximum budget envelopes set out in this report. 3. Authorised the Executive Director – Growth and Regeneration and Executive Director Adults and Communities in consultation with the Cabinet Member for Housing Delivery and Homes and Cabinet Member for Adult Social Care and Integrated Care System to invoke any subsequent extensions/variatio ns specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report. 4. Authorised the Executive Director – Growth and Regeneration and Executive Director Adults and Communities in consultation with the Cabinet Member for Housing Delivery and Homes and Cabinet Member for Adult Social Care and Integrated Care System to take all steps required to amend the planned expenditure for the grants within the overall budget envelope set out in the report. 	



(e)	Exempt Information? Open
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) One Public Forum Question 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Signed : Date :

Cabinet Member with responsibility for Housing Delivery and Homes



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Overview of Hengrove Park Delivery Approach, and Approval to Draw Down WECA DIF Funding Award for Enabling Infrastructure (agenda item 11)
(b)	Ward:	
(c)	Declarations of interest: Councillor Don Alexander declared a non-pecuniary interest.	
(d)	Decision taken That Cabinet <ol style="list-style-type: none"> 1. Noted the Council’s overall delivery strategy for the redevelopment of Hengrove Park to deliver up to 1435 new homes (up to 50% of which will be Affordable Homes), a 22-hectare new public park plus high-quality community, sports and employment facilities, as set out in this and previous Cabinet Reports. 2. Noted the Council’s successful Full Business Case submission to WECA which has secured £19.8m of WECA Development Infrastructure Funding (WECA DIF), to deliver enabling infrastructure to accelerate the redevelopment of Hengrove Park. 3. Noted the agreed WECA DIF Hengrove Park project scope, delivery approach and funding award which, as a result of in-depth planning and design work and development of the Full Business Case funding application, have now been developed in greater detail since the previous Cabinet approval in September 2020 to submit the initial Outline Business Case (OBC). 4. Authorised the Executive Director Growth and Regeneration, in consultation with the Director of Finance, Cabinet Member for Finance Governance and Performance and Cabinet Member for Housing Delivery and Homes to take all steps required to draw down and spend the £19.8m WECA DIF funding award, including to procure and award contracts over the key decision threshold and negotiate and conclude all appropriate grant or other agreements, for the delivery of the Hengrove Park enabling infrastructure work packages, and to repay the £5m repayable grant element, in accordance with the approved Full Business Case and Funding Award and as outlined in this Report. 	



(e)	Exempt Information? Open
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Signed : Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	City Centre & High Streets Recovery and Renewal programme funding for High Streets (agenda item 12)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the approach to the allocation of £1.5m of Strategic Community Infrastructure Levy (CIL) for high streets and alignment to the City Centre & High Streets Recovery and Renewal programme. 2. Authorised the Executive Director for Growth & Regeneration in consultation with the Cabinet Member and Deputy Mayor, Finance, Governance & Performance to take all steps required to spend £1.5m of Strategic Community Infrastructure Levy (CIL), including procuring and awarding contracts over the key decision threshold, as outlined in this report. 3. Authorised the Executive Director for Growth & Regeneration in consultation with the Cabinet Member and Deputy Mayor, Finance, Governance & Performance and s.151 Officer, to bid for and if successful, to accept, allocate and spend the High Streets Recovery & Adaptions funding of up to £0.850m from the West of England Combined Authority (WECA), including procuring and awarding contracts over the key decision threshold, as outlined in this report. 4. Noted the funding will be aligned to WECA's Strategic Framework and delivery of the City Centre & High Streets Recovery and Renewal programme and overall approval for Recovery & Adaptation Fund for high streets is delegated to each Local Authority's CEO and reported to the Combined Authority's Joint Committee. 	



(e)	Exempt Information? Open
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) Risk Assessment 2) Equalities Impact Assessment 3) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Signed : Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Portway Park and Ride Bus Access Improvements Full Business Case (FBC) (agenda item 14)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the submission of a Full Business Case (Appendices A1 and I1) to the West of England Combined Authority (WECA). 2. Authorised the S151 officer in consultation with the Executive Director of Growth and Regeneration and the Cabinet Member for Transport, subject to approval of the Full Business Case by WECA to: - <ol style="list-style-type: none"> (I) Take all steps required to accept and spend the City Region Sustainable Transport Settlement (CRSTS) funding amount as set out in this report and appendices, (II) Tender and procure contracts (including any over £500K) necessary to deliver the works, (III) Award contracts and spend the funding to deliver the works as set out in the Full Business Case up to the maximum budget envelope outlined in this report. 	
(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) One Public Forum Statement 2) Four Public Forum Questions 3) Consultation 4) Risk Assessment 5) Equalities Impact Assessment 6) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Signed :..... **Date** :

Cabinet Member with responsibility for Transport



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Estate Rationalisation and Disposals (agenda item 15)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet <ol style="list-style-type: none"> 1. Authorised the Executive Director – Growth and Regeneration in consultation with the Deputy Mayor with responsibility for Finance, Governance and Performance and S151 Officer, to take all steps required for disposal of the assets listed in exempt Appendix I, whilst ensuring best value is obtained for each property. 	
(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1) One Public Forum Question 2) Equalities Impact Assessment 3) Eco Impact Assessment 	



(h)	Reason for decision: As set out in the report.
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Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Keep Bristol Cool Framework (agenda item 16)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the Bristol City Council Keep Bristol Cool Framework at Appendix A. 2. Authorised the Cabinet Member for Climate, Ecology, Energy and Waste and Executive Director Growth and Regeneration to take all steps required to implement the Framework. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: <ol style="list-style-type: none"> 1) Equalities Impact Assessment 2) Eco Impact Assessment 	
(h)	Reason for decision: As set out in the report.	



Signed :..... Date :

Cabinet Member with responsibility for Climate, Ecology, Waste and Energy



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Bristol Primary Care Sexual Health Services Contracts (agenda item 17)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Approved the proposed approach to make a direct award of contracts for Bristol's primary care sexual health services to general practices and community pharmacies that can fulfil the requirements of the service specification from 1st April 2025. 2. Authorised the Executive Director for Adults and Communities and the Director of Communities and Public Health, in consultation with the Cabinet Member with responsibility for Public Health and Communities to take all steps required to directly award the contracts (including any over the key decision threshold) for primary care sexual health services to general practices and community pharmacies for 3 years plus 2 + 2 subject to a maximum budget envelope (as outlined in Appendix I) and availability of sufficient, designated funding within the Public Health Grant. 3. Authorised the Executive Director for Adults and Communities and the Director of Communities and Public Health, in consultation with the Cabinet Member with responsibility for Public Health and Communities to invoke any subsequent extensions/variations specifically defined in the contracts awarded. 	
(e)	Exempt Information? Part exempt 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	



(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment 2) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Cabinet Member with responsibility for Public Health and Communities



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Hengrove Park Leisure Centre: Parkwood Community Leisure conversion to Lex Leisure Community Interest Company (CIC) (agenda item 18)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet <ol style="list-style-type: none"> 1. Authorised the Executive Director: Adult and Communities in consultation with the Cabinet Member for Finance, Governance and Performance, subject to the satisfactory completion of financial and legal due diligence, to take all steps required to support Parkwood Leisure Ltd in the conclusion of the transfer from Parkwood Community Leisure to Lex Leisure CIC, including the negotiation and completion of all necessary legal documentation as outlined in this report. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment 2) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Cabinet Member with responsibility for Public Health and Communities



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Asset Management Software Contract (agenda item 19)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for City Economy, Finance and Performance to procure and award the contract necessary for the implementation of an asset management software system via the government digital marketplace framework (G-Cloud) 2+1+1 years, in-line with the procurement routes and maximum budget envelopes outlined in this report. 2. Authorised the Executive Director of Growth and Regeneration in consultation with the Cabinet Member for City Economy, Finance and Performance to invoke any subsequent extensions/variations specifically defined in the contract(s) being awarded, up to the maximum budget envelope outlined in this report. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) One Public Forum Question 2) Risk Assessment 3) Equalities Impact Assessment 4) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Signed :..... Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Medium Term Financial Plan & Capital Strategy (agenda item 20)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet <ol style="list-style-type: none"> 1. Noted the outlook and projections within the 5-year Medium Term Financial Plan and Capital Strategy. 2. Recommended the Medium -Term Financial Plan for the period 2023/24 to 2028/29 to Full Council for approval. 3. Recommended the Capital Strategy for the period 2024/25 to 2033/34 to Full Council for approval. 4. Recommended the updated Reserve Policy (Annex 2) to Full Council for approval. 5. Recommended the Children and Education Supplementary Estimate to Full Council for approval. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	



(g)	Additional information at the meeting/documents taken into account: 1) Equalities Impact Assessment 2) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Signed : Date :

Deputy Mayor with responsibility for Finance, Governance and Performance



Deadline date for Call-in referral 10 October 2023

(a)	Subject:	Finance Outturn Report (P5/Q2) (agenda item 21)
(b)	Ward:	
(c)	Declarations of interest: None	



(d) Decision taken

That Cabinet noted:

- The General Fund forecast slight underspend of £1.0m against council approved budget at Q2 2023/24.
- The Quarter 2 technical virements (Appendix A1a, Tables 2 and 3).
- The performance on delivery of savings (Appendix A1a, section 4, Table 4).
- The additional weighted net risk of £3.4m per the risks and opportunities register (Appendix A1a, section 5, Table 5)
- A forecast overspend of £3.6m within the HRA and that over- or under-spends that materialise within the HRA will be funded by a transfer to or from the HRA general reserve at the end of the financial year.
- A forecast in-year deficit of £16.4m after in-year mitigations of £2.1m accumulating to a total £56.1m carried forward deficit in the DSG at the close of 2023/24.
- A breakeven position on Public Health services.
- The level of outstanding debt as at 31 August 2023 (see section 7, Tables 8 and 9 in Appendix A1a).
- The latest position on balance sheet risks (Appendix A1a, section 8, Table 10).
- The 1 April 2023 opening balances on the General Fund and Earmarked Reserves and movements to Q2 (Appendix A1a, section 9, Table 11).
- A forecast £74.4m underspend (including £49.3m underspend for the allocated General fund and a £19.5m underspend on HRA) against the revised Capital Programme's Budget (Appendix A1b)
- The planned use of capital receipts of £9.8m
- The submission of a grant funding application to the WECA Mayoral Priority Skills Fund (section 11.1) for £0.376m with requirement for BCC to match fund £0.028m (Appendix A9)

That Cabinet approved:

- Revisions at Q2 to the Capital Budget following the reprofiling of programmes (Appendix A1b).
- For the Executive Director, Growth and Regeneration, in consultation with the council's S151 Officer and the Deputy Mayor with responsibility for Finance, Governance and Performance to accept the WECA Mayoral Priority Skills grant if successful and to procure and award contracts for expenditure of that funding. (Appendix A9)



(e)	Exempt Information? Open
(f)	Decision made in exempt session? No
(g)	Additional information at the meeting/documents taken into account: 1) Eco Impact Assessment
(h)	Reason for decision: As set out in the report.

Signed :..... **Date :**

Deputy Mayor with responsibility for Finance, Governance and Performance



Item for Information – Noting Only

(a)	Subject:	Dedicated Schools Grant (DSG) High Needs Block Recovery Plan (agenda item 22)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: <ol style="list-style-type: none"> 1. Noted the progress on the DSG HNB Plan; specifically, that 4 of the schemes will be delivered via the DBV programme. 2. Noted that a full public consultation will be undertaken for these 4 schemes pertaining to review of High Needs Block Element 3 funding 3. Noted the links to wider transformation activities and programmes of change within the Children & Education Directorate 4. 4. Noted the future proposed structure, management and governance of the High Needs Block Recovery Plan beyond this update paper. 	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: None	



(h)	Reason for decision: As set out in the report.
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Signed :..... **Date :**

Deputy Mayor with responsibility for Children’s Services, Education and Equalities



Item for Information – Noting Only

(a)	Subject:	Q1 Quarterly Performance Progress Report – Q1 2023/24 (agenda item 23)
(b)	Ward:	
(c)	Declarations of interest: None	
(d)	Decision taken That Cabinet: 1. Noted the Theme Summary reports and overall Performance progress, and the measures to address performance issues to be implemented by relevant services.	
(e)	Exempt Information? Open	
(f)	Decision made in exempt session? No	
(g)	Additional information at the meeting/documents taken into account: 1) Two Public Forum Questions	
(h)	Reason for decision: As set out in the report.	



Signed : Date :

Deputy Mayor with responsibility for Finance, Governance and Performance

